

# VOUCHER

Salem Evangelical Lutheran Church † 905 Frederick Road, Catonsville, MD 21228 † (410) 747-0720

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**Date:**

**Received from:**

**Account number:**

**Amount:**

**Payable to:**

**Address:**

**Charge to budget line**

**Purpose:**

**Authorized signature:** \_\_\_\_\_

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## FOR TREASURER USE ONLY

**Date paid** \_\_\_\_\_

**Voucher** \_\_\_\_\_

**Check number** \_\_\_\_\_

**Invoice** \_\_\_\_\_

## DIRECTIONS:

1. Fill out this form, print and sign.
2. Attach receipts and any supporting documentation.
3. Place in Treasurer's box.

Voucher must be signed by a committee chairperson.